

**( EECA)**

**Egypt Expo & Convention Authority**

**Customs rules & stipulations for  
foreign exhibits**

## **Customs rules & stipulations for foreign exhibits exhibited within the ground of Egypt Expo & Convention Authority ( EECA)**

EGYPT EXPO & CONVENTION AUTHORITY ( EECA ) located in Nasr city /Cairo /Egypt has bordered custom zone (gate 2 ). This zone offers consistency customs procedures for foreign exhibited goods whether these goods are demonstrated, re-exported or sold, meanwhile It helps facilitate exhibits transportation to (EECA) premises.

### **First : Imported Exhibits: -**

#### **1) Temporarily customs released exhibits : -**

Exhibits which is subjected to temporarily customs release must offer EECA with following documents

##### **a) Bill of lading which should be include:**

- Shipper: name of foreign participated company or its delegate

##### **B) Consigned: should be enlisted in the following order.**

- 1- Name of exhibitor
- 2- Name of the exhibition
- 3- Exhibition premises (Egypt Expo & Convention Authority ( EECA )

##### **- EXHIBITS ARE ALLOWED INTO EECA AFTER ( ISSUANCE OF LETTER OF CUSTOMS) GRANTED BY COMMERCIAL DEPARTMENT UPON FULL PAYMENT OF THE FOLLOWING FEES :**

- LE. 750 per each B/L for EECA's registered clearing companies.
- LE. 2000 per each B/L for non registered clearing companies.
- LE. 1000 per each B/L handled by the Exhibitor.

##### **N . B :**

Goods must reach the Egyptian port prior to the inauguration of the event by (2weeks ) to guarantee its arrival to EECA in a most convenient time especially exhibits that are subjected to testing by various authorities .

b) Fully Detailed Exhibits invoice clearing origin Country.

##### **C) Certificate of Origin.**

##### **2-Guarantees: -**

##### **a) Official Participation of Countries :**

Participated countries should provide an authorized letter from its embassy in Egypt, this letter pledges to settle all customs duty on sold exhibits that will not be re-exported, enclosed by a list of companies exhibiting within the official participation of the country.

### **B ) Individual Participation of Foreign companies :**

- Participant foreign company provides the Customs office With either cash payment or present a letter of guarantee valid for six months From one of the accredited Egyptian banks to facilitate the following procedures:
- Transportation of exhibits from port to EECA and back to be re-exported
- Full payment of taxes and customs for exhibits that would not be subjected to re-exportation.

### **3- Foreign exhibits subjected to direct release from customs (samples – modules – media materials used by companies or individuals)**

- People in charge of releasing exhibits form customs:
  - Registered (importers – agents - Factories – exporters laboratories)
- Commercial samples, modules, media materials should be examed due to specs and types :
  - Permission of authorized bodies for samples distribution within exhibition halls (medical, industrial, agricultural, media,..etc )

### **4-Customs on Alcoholic Drinks and Cigarettes: -**

Exhibitor should pay all customs duty on imported Alcoholic drinks and cigarettes. As for drinks consumed by participant within its pavilion, exhibitor should offer a written authorized letter issued by country's embassy and Egyptian Ministry of Foreign Affairs.

## **Second : Egyptian Free Zone Exhibits**

The participant should apply a request for (EECA) Commercial Affairs Department enclosing following documents: -

- a) Approval of the General Authority for Investment & Free Zones to permit exhibits transportation to EECA.
  - b) Exhibits Invoices.
- The commercial department issues a letter to exhibition customs approving entrance of exhibits to EECA after payment of due amount.
  - The participant should present the following documents for exhibition customs :
    - Bank Letter of Guarantee with total amount of customs fees as determined by exhibition custom.
    - Invoices and the approval of Commercial Affairs Department.

- The exhibitor is entitled to return the exhibits back to the free zone after the event.

### **Third : Direct Sale to Public ( foreign exhibits ):-**

**Direct sale to public is limited for foreign exhibits in places determined by EECA during the event , exhibitor is entitled to follow the hereby procedures**

**A copy of the invoice of the Exhibits to be sol**

- 1- For direct sale: exhibitor should be granted with an approval from commercial affairs department in EECA.
- 2- Retail sale is permitted meanwhile wholesale is totally forbidden.
- 3- Exhibitors who seek license of direct sale for public has to apply a request for commercial affairs department accompanied by exhibits invoices after authorization of exhibition custom administration.
- 4- A copy of the invoice of the Exhibits to be sold after being approved and stamped by the exhibition customs administration after the customs improvement .
- 5- A Letter from the Organization company stating that the direct sale to the public during the exhibition period shall be permitted .  
according the contract between the Authority and organizer
- 6- Monetary is determined according to total rented space Pear square meter: -
  - a) 500 \$ per square meter of total rented areas for exhibitions organized by EECA.
  - b) 150 \$ per square meter of total rented areas for exhibitions organized by further organizers.
  - c) 50 \$ per square meter of total rented areas for exhibitions that has been authorized by EECA to be organized outside its premises.
- 4- Exhibitor is entitled to pay (1 %) of the permitted quota set by EECA as previously mentioned.
- 5- Selling prices are determined due to CIF in addition to customs fees and taxes, taking in consideration that any deduction in invoices values is totally unacceptable.
- 6- Exhibition custom administration collect custom fees based on actual sales
- 7- Unsold exhibits should be re-exported due to customs procedures.

### **Fourth: purchase of foreign exhibits: -**

**Contracting for direct sale during the exhibition is handled between both (exhibitor & buyer) without (EECA'S) slightest responsibility, which**

by its part facilitate the bargain for both parties applying to the following conditions

- 1- Purchase invoices should be presented in both (Arabic & English) languages.
- 2- Authorized letter approved by commercial department to facilitate
- 3- customs procedures.
  
- 4- Filling application set by commercial department with payment value of (1%) as purchase fees paid to EECA's financial department.

#### **Fifth: Re-exportation of exhibits : -**

- Exhibits should be re-exported by the end of exhibition within the duration of letter of guarantee validity date (6 months) that is presented to exhibition custom.
- By the end of validity date (6 months) these exhibits will be considered (waste) and custom will have the full authority to handle these exhibits.

#### **Sixth : Exhibits Storage after event : -**

- It's totally prohibited for exhibits to remain inside halls after the event .
- After six months of exhibition termination exhibits are confiscated & customs administration has full authority to handle these exhibits

#### **Seventh: List of Prohibited imported Goods : -**

- Exhibits that has religious essence.
- Offals and limbs of Poultry.
- Liver of Poultry.
- Two Storks motorcycle non-equipped with oil injection pump.
- All Kinds of asbestos materials.
- Brake pads made of asbestos material.
- Oil treated genetically Tuna.
- Insecticides & chemicals.
- Sugar cane unless used for scientific research
- Grape plants except fruit
- all kinds of citrus plants and seeds
- Mango fruit & nucleus
- Pears seedlings only seeds are permitted
- All kinds of citrus plants
- Olive seedlings
- Any kind of Agricultural soils , any kind of organic soil material under any name
- All kinds of packets
- Any green parts of plants unless used scientific purposes , except for potatoes-onions rose strawberry seedlings from agriculture seeds tissues and bulbs that helps in increase of plants

- Palm plantations unless resulting from tissue plantation in tubes
- Date palm seedlings or it fruits whether dry or manufactured or green or made from palm litter as palm leaves and palm branches
- Henna and hegaz clover and decoration palm which is considered carrier to eggs disease and sell it to palm mite.
- Honey

**N.B :**

In case a country insists to display Prohibited material it should comply with the following conditions:

- 1- Present all needed written pledged by (country's embassy and pavilion manager) to be in charge of prohibited material after exhibition termination.
- 2- Prohibited material should be in limited quantities.
- 3- Prohibited material should be re –exported or destroyed after exhibition terminated
- 4- Any country which will not be entitled to follow these conditions
  - Should be legally questioned

**Eighth: Needed Approvals for foreign exhibits :**

Due to diversity of exhibits, samples of these exhibits should be subjected to examination by a period of at least (2 weeks) prior to event opening ceremony :

<b>Product</b>	<b>Examining Party</b>
Medicals & Cosmetics	Pharmaceutical Department Ministry of Health
Foodstuffs	Ministry of Agriculture Foodstuffs & Imports
Furniture & wood	Agriculture Quarantine
Computer Parts	General Security dept. Ministry of Interior
Chemicals	Chemical Authority, Ministry of Industry
Printed Materials	Printing & Press Dept.
Religious printing materials	Al-Azhar
Gold & Jewelry	Hallmark Authority
Guns & Ammunition	Ministry of Interior
Utensils	Foodstuffs
Wire & Wireless	Ministry of Telecommunications
Paper , carton & plastics	Export & Import Control
Ceramics & Tiles	Export & Import Control